



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

R.C.A. GIRLS' (P.G) COLLEGE

- Name of the Head of the institution **Dr. Preeti Johari**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **05652972473**
- Mobile no **9412777091**
- Registered e-mail **principal@rcagirlscollege.ac.in**
- Alternate e-mail **rcamtr@gmail.com**
- Address **Vrindavan Gate, Masani Tiraha**
- City/Town **Mathura**
- State/UT **Uttar Pradesh**
- Pin Code **281003**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Dr. Bhimrao Ambedkar University, Agra (U.P.)**
- Name of the IQAC Coordinator **Dr. Bharati Sagar**
- Phone No. **05652972473**
- Alternate phone No. **05652972473**
- Mobile **8218771680**
- IQAC e-mail address **rcamtr@gmail.com**
- Alternate Email address **bharatisagar01@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.rcagirlscollege.ac.in/2020/AQARReport2020-2021.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.rcagirlscollege.ac.in/2021/AcademicCalendarEventHeld2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	60.68	2006	02/02/2006	01/02/2011
Cycle 2	B+	2.59	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC **10/02/2010**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• The IQAC successfully prepared AQAR of 2020-21. • The college hosted a number of activities as a part of the 'Golden Jubilee Year' celebrations of the college. • In order to promote issues of health awareness, various activities like Free- Health Check-up Camp, 5-Day Yoga Workshop, Cycle Yatra and a lecture on "How to improve Memory and Memory Habits" were organized. • The Career Counseling Cell of the college hosted various lectures and discussions to spread awareness about career and skill development among students. Alongwith lectures, the Career Counseling Cell, in collaboration with Medha Foundation, provided hands on industrial experience to the enrolled students in form of internships. • Virtual classes were organized during Lockdown from 11.01.2022 to 04.02.2022 due to 3rd wave of COVID-19.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. To organize various activities to encourage environmental & ecological consciousness among students.</p>	<p>1. A 'Tree Plantion Program' was organized in collaboration with the Khazani Welfare Society. 2. On 02.10.2021 NSS unit hosted a cleanliness program to mark "Swacchh Bharat" - Abhiyan. 3. IQAC cell in collaboration with Kalyanam Karoti hosted an exhibition on Eco - Friendly items, which was attended by all the students and staff members. 4. The Eco club organized a program to celebrate International Mountain day on 11.12.2021. 5. The Faculty of Science hosted a program to mark International Forest Day. 6. Eco - club in coordination with IQAC organized activities like slogan writing, poster making & tree plantation to celebrate Earth day on 22.04.2022</p>
<p>2. To organize Orientation Program for new students and their parents.</p>	<p>1. On 04.09.2021, an Orientation program was held for the induction of newly-admitted students and their parents..</p>
<p>3. To conduct various activities in order to promote 'Women Empowerment'.</p>	<p>1. On the occasion of International Women's Day, the Women Cell of the college conducted a program in which students enacted a play, sang songs, recited poems, etc. It was attended by all the faculty members and all the students.</p>
<p>4. To celebrate days of International and National significance.</p>	<p>1. Independence Day was celebrated with enthusiasm on 15.08.2021. 2. Teacher's Day was celebrated on 06.09.2021. 3. On 02.10.2021, Gandhi Jayanti celebrations were held in the college. 4. A program was held on 30.11.2021 to commemorate</p>

National Constitution Day. 5. On 16.12.2021, Political Science department of the college organized a programme on the occasion of Vijay Diwas. To celebrate Vijay Diwas a lecture is delivered by Mrs. Swati Pareek (faculty member of Political science) and patriotic poems were recited by the students. 6. Poetry Recitation and Poster-Making competitions were organized by the IQAC of the college to celebrate the Birth Anniversary of Subhash Chandra Bose on 23.01.2022. 7. Republic Day celebration were held on 26.01.2022. 8. The department of Sociology organized a speech competition on the occasion of International Fraternity Day on Virtual Platform on 04.02.2022. 9. On 21.02.2022 Sanskrit department organized an Essay Writing competition to celebrate "International Mother Language Day 10. Faculty of Science organized a programme on 28.02.2022 to mark National Science Day. 11. National Consumer Day was celebrated by the Political Science department on 15.03.2022. 12. A Free health check-up camp was set-up by the Zoology department on the occasion of "World Health Day. On 29.06.2022, Commerce department hosted an online lecture to celebrate the National Statistics Day. 13. An Essay writing competition on the topic '1857 Freedom Movement' was organized on 07.1.2022.

5. To organize inter-collegiate

1. Department of Physical

Badminton Tournament.	Education hosted Dr. BRAU, Agra. Inter-collegiate Badminton Tournament on 08.12.2021. Participants from Mathura, Agra and Aligarh took active participation in the event.
6. To host Inter-collegiate competition with the aim of encouraging literary and artistic talents.	1. On 23.12.2021 Annual Inter-collegiate competitions were organized. Hindi & English Essay-writing, Speech, Debates, Poster-making, Solo Dance and Light-vocal Music competitions were hosted in which students from Mathura, Agra and Aligarh participated.
7. To conduct events under the career-counseling cell in order to disseminate career awareness among students.	1. On 28.10.2021 Ms. Ankita Goyal from Skylitt Academy delivered a lecture on 'Personality Development'. 2. On 28.10.2021 a lecture on 'Career Opportunities in Languages' was organized by the career counseling cell. 3. A guest lecture on 'How to Improve Memory & Memory Habits' was organized by the Career Counseling Cell on 17.12.2021.
8. To organize different activities to promote and provide vocational training / skills in accordance to NEP'20.	1. The skill development cell organized a one week online certification workshop entitled "UDAAN" from 7 to 13.07.21 in collaboration with Khazani Welfare Society. Students in this workshop developed their skills in making Thakurji Poshak, fashion accessories, hair and saree styling. 2. 14.02.2022 an orientation programme on vocational courses (as prescribed in NEP 2020) was held. Dr. Anjubal Agrawal briefed the students regarding various vocational courses to be conducted for the graduation 1st

	semester students.
9. To increase the use of ICT in teaching learning activities.	1. Following government Covid-19 guidelines - the use of ICT tools in teaching was promoted. As a follow-up online classes were held by all the faculty members from 11.01.2022 to 04.02.2022. 2. Various activities and meetings were also organized through online mode.
10. To conduct various co-curricular activities under different departments.	1. Hindi week was celebrated from 08.09.2021 to 14.09.2021. During this week Poetry Recitation, Poster-making, Quiz and Essay-writing competitions were held. 2. From 16.11.21 to 08.12.21 various college level competitions were hosted by the Literary Club to select and prepare students for the annual intercollegiate competitions. 3. A Fancy-Dress competition was held on 18.12.2021. 4. On 08.12.2021 Music department hosted a dance competition. 5. Drawing & Painting department organized a visit to Mathura Museum on 08.03.2022. 6. Sociology department organized a poster competition on "Tribal Society in India" on 25.03.2022.
11. To organize programmes as a part of 'Golden Jubilee Year Celebrations' of the college	The 'Golden Jubilee Year' was observed from 4.10.21 to 3.10.22 to mark the 50th Anniversary of establishment of the college. A number of activities- Cultural, Literary and Sports, were organized to commemorate the Golden Jubilee Year. Students participated in all the activities with great enthusiasm and interest throughout the year. 1. Initiating this

memorable Year on 04.10.2021. On the occasion of Foundation Day of the college a Havan was organized in which all the members of Management Committees, Teachers and students participated. 2. Online Guest lecture by Sadhvi Ritambhara ji on 'Values in Education' was delivered on 4.10.21 after Havan. 3. A kavi Sammelan entitled 'Kavyanjali' was also organized on the same day i.e. 4.10.21 4. On 21.12.22 & 22.12.22, Golden Jubilee Badminton tournament-Men and Women, both was organized by the Physical Education Department . 85 players from Agra, Mathura, Aligarh, Chandigarh, Punjab, Haryana, Rajasthan, Indore, Himachal Pradesh, Bangalore participated in the event. 5. From 22.03.2022 to 27.03.2022 a 'Golden Jubilee exhibition exhibiting photographs spanning 50 years of college journey was organized. The exhibition also included paintings , Handicrafts and Science models /charts made by Students and Alumni. 6. On the occasion of Golden Jubilee year a cultural programme entitled "Swarnanjali" was organized on 27.03.22. Alumni of R.C.A. (PG) Girls' College were also invited and honoured on the occasion.

12. To spread digital awareness and cyber security awareness.

1. The IQAC of the college hosted a talk on cyber crime on 03.08.2021. 2. On 14.12.2021 representatives from Bhrahm Kumari Foundation delivered a very useful lecture on 'Digital Detoxification'.

13. To conduct farewell program for the retiring staff (teaching & non-teaching)	1. On 04.09.2021 a farewell ceremony was organized on the retirement of Smt. Sadhna Saraswat, Lab Assistant (Home Science Department) . 2. Farewell of Smt. Haripriya, Library (peon) was hosted on 30.10.2021. 3. On 08.01.2022 farewell party for Shri Raman Lal (peon) was organized.
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13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	17/02/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	R.C.A. GIRLS' (P.G) COLLEGE
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• Designation	Principal
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• Alternate Email address	bharatisagar01@gmail.com				
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4.Whether Academic Calendar prepared during the year?	Yes				
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6.Date of Establishment of IQAC			10/02/2010		
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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	17/02/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	22/04/2022
15. Multidisciplinary / interdisciplinary	
<p>From the session 2021-22, the New Education Policy 2020 has been introduced for graduation 1st semester students as per direction of the State Government. Now the students have to study the subjects from at least two faculties in the form of their major & minor courses. Besides this, there is a mandatory course one in each semester from Humanities/Social Science/Environmental Science/Human Values/Health Science/Computer Science etc. Thus the students have been introduced to multidisciplinary learning from the session 2021-22.</p>	

16.Academic bank of credits (ABC):

The State Level Academic Bank of Credits, ABACUS-UP, portal is an innovative initiative introduced by the Uttar Pradesh Government to link students as well as teachers for better implementation of NEP 2020. The students who took admission in graduation 1st semester in 2021-22 will pass out through the Choice Based Credit System. The whole evaluation process is based on the credit score of students which will be saved on ABACUS-UP portal and can be availed by the student as and when required as per NEP 2020 guidelines. The uploading of data of the students and faculty is under process.

17.Skill development:

Keeping a note on the importance of inducing skill development among the students, the college has undertaken several initiatives related to capacity building and skill enhancement. During the year 2021-22, the Skill Development Cell organized a one week online certification workshop entitled "UDAAN" from 07-03-2021 to 13-07-2021 in collaboration with Khazani Welfare Society. During the workshop students improved their skill in making thakurji poshak, fashion accessories, hair and saree styling. 94 students took part in this workshop. A guest lecture on 'How to improve Memory & Memory Habits was hosted by Career Counseling Cell on 17-12-2021. These activities helped students to develop strengthen their life skills and soft skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has strived to incorporate Indian knowledge and tradition into the curriculum in order to provide quality and equitable education so that the students can understand the importance of ethics within a logical frame work. From 7 to 14 September, 2021 Hindi week is celebrated every year to make the students aware of the riches of Hindi Language. Besides, the celebrations of National festivals and birth anniversaries of eminent legendary figures every year in the college has helped to disseminate the wisdom of ancient knowledge system of India among students and teachers. During the session 2021-22, a cultural show in the Annual Function and other programmes to Mark the Golden Jubilee year like Kavi Sammelan, Exhibition of Paintings, Photographs, Science Models and Handicrafts were organized. Apart from this Quiz, Poster competitions and invited talks by eminent scholars in different subjects were organized throughout the session.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The various courses introduced students to conceptual knowledge of their respective disciplines. The courses contributed in enriching the vocabulary and scientific temperament of the students. The courses were designed to incorporate all the key concepts of the various disciplines. The programmes focused on nurturing proficiency in the functional areas, which was in line with the International standards and aimed at realizing the goals. Further, the prescribed programmes were training oriented and gave students the competence in the methods and techniques of theoretical and experimental aspects of various courses. The programmes integrated with specific job requirements and provided a foundation for bachelor programmes.

20.Distance education/online education:

In the recent years online education system has come up as a vital teaching learning method which has also provided relevant skills among the students in different areas. In the session 2021-22, regular online classes had been conducted by the College through virtual platforms like Zoom, Google Meet etc. from 11-01-2022 to 04-02-2022. This method enabled the students to engage in an affirmative learning process even during the strenuous period of Pandemic. Various academic and extracurricular activities were also conducted online. All these have endowed the students with knowledge and efficiency.

Extended Profile**1.Programme**

1.1 238

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1066

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 4000

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 312

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 32

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 38

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	238
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1066
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	4000
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	312
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	32
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	72.97
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college does not have the liberty to develop its own curriculum. It only implements the university curriculum in strict accordance with existing rules and norms. The curriculum is designed by Dr. B.R. Ambedkar University, Agra. The college always ensures the effective curriculum delivery by preparing its own academic calendar at the beginning of every academic year in accordance with university curriculum and notifications. Accordingly each faculty of the college prepares its own teaching plan, and conduct classes and other academic and co-curricular activities, such as class tests, quizzes, assignments, dissertation, practicals, group discussions, workshops, competitions and guest lecturers etc. According to the timetable and academic calendar, the teaching plan includes topics to be taught, remedial classes, revision, practicals and assessment plan as per the permitted time schedule. Timetable is prepared by timetable committee every academic year. After approval of the Principal it is circulated to all faculty

members and displayed on notice board for students. The faculties have all sort of support and freedom to deliver the curriculum in time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1pCP5ctjBUSMOw2WHmKx7UE0wt-XuwJWh/view

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per University's, curriculum, a committee of senior faculty members of the college prepares Academic Calendar every year which is implemented with the approval of principal. In the Academic Calendar, the activities of the college for the whole session are planned and an attempt is made to follow it except for unavoidable circumstances. In the session 2021-22, due to the unforeseen flare up of COVID-19 pandemic, the proposed academic calendar couldn't be followed strictly. Students' performance was assessed through continuous internal evaluation (CIE) by conducting class tests and evaluating assignments.

Pre-University examinations couldn't be conducted due to the third wave of COVID-19. As per the instructions of the State Government from 11.01.22 to 31.01.22 college was closed, classes were held in virtual mode. However, when the college reopened after 3rd wave of COVID-19, the teachers took class tests of U.G. second-year, final-year and P.G. Previous and Final year students according to their convenience in the month of April 2022. Following the NEP 2020 guidelines, Mid-term exams were conducted for U.G. 1st Semester students besides assessing their home assignments as a part of continuous internal evaluation. Accordingly, weak students were provided extra guidance for the forthcoming semester and annual examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The contents of the curriculum prescribed by the university for various programmes include the foresaid crosscutting issues such as human values, professional ethics, gender, environment, and sustainability, which are taught by the teachers in their respective classes. Few courses including such issues are -

1. Environmental Economics Paper I, B.A. III (Economics)
2. Karyalayi Hindi aur Computer Paper II, B.A. I (Hindi)
3. Research Methodology and Gender Development Paper II, B.A. III (Home Science)

Besides this, all such issues are addressed through the activities of Women Cell, Grievance Redressal Cell, Eco Club and NSS and Rangers units of the college. These Cells organize different activities like Health Check-up Camps, Awareness Drives, Personality Development Programmes, Blood Donation Camps, Guests Lecture on topics related to professional ethics and human values etc. Important International & National Days and National Festivals are celebrated with full enthusiasm and

the students are made aware of the importance of such days.

Regular college assembly is also a platform through which talks/ lectures are delivered by different staff members and guests on Human Values and Ethics and the great personalities of our nation on the specific days related to their birth, death, or special achievements.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.rcagirlscollege.ac.in/2021/StudentSatisfactionSurvey2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rcagirlscollege.ac.in/2021/StudentSatisfactionSurvey2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1066

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

551

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution takes every possible measure to assess the learning level of each student. There exists a mentoring system in the college to track each students' performance and distinctiveness. Faculty members and mentors identify the slow learners and advanced learners by conducting activities such as quizzes, class tests, assignments, competitions, etc. The institution organizes Pre-University / mid-term examinations to identify the slow and advanced learners in their respective subjects. After the examination, the college organizes Parents-Teacher Association (PTA) meet to give necessary guidance and suggestions to parents and students. In the academic year 2021-22, PTA meet was held on 12.03.2022.

The institution undertakes the following initiatives for slow and advanced learners-

For Slow Learners - 1. Guidance and counseling from subject teachers and mentors. 2. Extra classes, remedial and personal guidance by subject teachers. 3. Teachers also share e-resources and notes with slow learners.

For Advanced Learners - 1. Regularly encourage to participate in

curricular, co-curricular activities of their interests.2. Provide opportunities to have their representation in IQAC, student council, and other college activities.

File Description	Documents
Paste link for additional information	https://rcagirlscollege.ac.in/2021/2.2.1%20-%20Catering%20to%20Student%20Diversity%202.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1066	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A congenial learning environment is created in classes to motivate critical thinking among students, Departmental meetings are held regularly for latest updates. Guest lectures and practical demonstrations are organized for sharing the experiences of experts. In the academic year 2021-22, Political Science, Sociology, Commerce and Hindi Departments and NSS Units organized webinars, guest lectures on very relevant and contemporary issues. On 08.02.2022, Drawing and Painting department organized a visit for students at Rajkiya Sangrahalaya, Mathura. Through the visit, students acquired knowledge of different aspects of paintings and sculptures of ancient India. Special attention was paid to the use of ICT in teaching. In particular, students were encouraged to make PowerPoint presentations. In a few Departments, some topics were taught through PowerPoint presentations, and Maps and Charts were used. In some subjects' relevant video/movies were shown. Introduction of e-learning section in library helped the students to enhance their knowledge. Quizzes, Group Discussions, Project work etc. were introduced in some subjects. Most of the

faculties helped the students in preparing their syllabus in comprehensive way for their OMR based objective question papers for university examination and for different competitive exams where most of the question papers are OMR based.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

From the year 2020 due to COVID-19 the teaching learning process changed significantly. The system of E-learning in which ICT tools were profusely used proved to be extremely effective in imparting knowledge during pandemic. The pandemic forced every educational institution to conduct teaching-learning on digital platforms. From 11.01.2022 to 04.02.2022, following the State Govt. instructions regarding Covid-19 3rd wave, the college was closed and the faculty members conducted online classes from their homes according to college timetable through virtual platforms like Google Meet, Zoom etc. A few teachers continued their online classes till the month of April. For effective learning, faculties shared power point slides, video clippings, audio lectures and e-materials downloaded from different education websites and internet archives with their students. The college facilitated the students with multimedia-rich and advanced English Language Laboratory which helped them to learn the niceties and nuances of the language, develop their communication skills and thereby enhance their confidence.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

29

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The subject teachers monitor the performance of the students (slow/ advanced learners) and motivate them to perform better. Home assignments, class interactions, class tests, quizzes and paper presentations are used as tools for the continuous evaluation of students.

At the institutional level Pre-University examination are conducted every academic year as per the Academic Calendar. These examinations are conducted strictly in accordance with the university pattern and procedure maintaining complete transparency and confidentiality. Answer sheets are evaluated and shown to students. This enables the students to assess their preparation before final university examinations and improve accordingly. The parents are also informed about the performance of their wards. University examinations are conducted as per the norms and regulations of Dr. B.R. Ambedkar University, Agra. Many faculty members also participate in the central evaluation of answer sheets at Dr. B.R. Ambedkar University campus, Agra. During last session Pre-University exams couldn't be conducted in regular manner due to COVID-19 pandemic and its safety directions. In this extraordinary unforeseen situation, all faculty members were instructed through a notice to conduct class tests, evaluate answer sheet and guide the students accordingly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Student Grievance Redressal Cell deals with grievances related to examination or any other problem faced by the students. After the declaration of results of Pre-University/ mid-term examination and tests, notice is pasted on notice board for students so that they may come up with any grievance about internal assessment and evaluation process. Students can raise the issue to Grievance Redressal Cell by submitting an application to the cell or to Principal, who sends it to the cell for redressal. The student Grievance Redressal Cell works promptly with absolute transparency to address the grievances of the students. Issues are immediately conveyed to concerned Head of the departments or subject teachers. However, in the academic year 2020-21 no grievance related to tests and internal evaluation was received by the Grievance Redressal Cell of the college.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College provides undergraduate courses for Arts, Science and Commerce streams and post graduate courses for Arts and Commerce. Norms and procedures related to programmes and course outcome are well stated in college prospectus and on Dr. B.R.A. University website to which the College is affiliated. The University updates the College with important information regarding question paper pattern and evaluation through notices/ e-mails. The College conveys all the relevant information to faculty and students through regular notices and during the assembly announcements by the Principal or senior faculty. Moreover, in the beginning of the session, the College organizes orientation programme for newly admitted students and their parents in which the Principal and concerned faculty share details about various courses, programmes offered by the College and their outcome. An orientation programme was organized on 04.09.2021 for the newly admitted students. Later on, due to COVID-19 pandemic and its safety directions all updates

regarding course related evaluation and outcome were notified through college website, notice board and local newspaper. Teachers also communicated necessary information through different WhatsApp groups of their classes. Programme and course outcomes for academic year 2021-22 were clearly notified on university website and the link shown on college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme and course outcomes are completely based on students' previous year academic performance in annual university examination. Attainment level is measured in terms of actual percentage of students getting a required percentage of marks in every paper. The students who scored the minimum passing marks in all subjects are promoted to next level/ class. If a student fails to obtain the minimum passing marks in any one subject, she can appear in the Re-examination organized by the University to achieve passing marks for next level course. The outcomes are thus measured on the basis of individual marks obtained by a student against the maximum marks. As per Dr. B.R.A. University norms, students of Undergraduate programme have to obtain minimum 35 percent marks in each subject. Students of post graduate courses need to obtain at least 36 percent marks for promotion to the next level. The College maintained the record of course and programme outcomes of final year students in a register.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

275

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

During the last few years, the College has always been focusing upon introducing innovative methods and creating an atmosphere to support new ideas for transfer of knowledge among students. The purpose is to promote creative thinking among the teachers and students and encourage talks and workshops related to innovative teaching and learning. In this context, during the last session (2021-22), physical and online talks were organized on a variety of topics like Cybercrime, Careers in languages, Personality development, Digital detoxification, Statistics in everyday life. Moreover, innovative competition like Video making, Digital poster making, Face painting, Debate on virtual platform were also introduced. A 5-day yoga training workshop and one week workshop for Thakur ji poshaak, Fashion accessories and Hair & Saree styling and a one-week talent hunt competition

were some other programs which enriched the innovative learning and transfer of knowledge together with the regular Offline and Virtual classes and PowerPoint presentation related to curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Under the two units of the National Service Scheme (N.S.S.) and a Rangers unit, the college conducts extension activities in the surrounding areas of the college. The N.S.S. units have adopted a village in neighbouring backward areas. Extension activities make students aware of their duties to the community, society and nation. N.S.S. Programme Officers and Rangers' leaders organize the activities of self-help, community help, awareness programme, etc in the college and nearby rural & backward areas. As a result, the students who participate and get involved in such extension activities develop their leadership qualities, and problem-solving skill and become more sensitive towards the marginalized section of society.

In 2021-22, during the extraordinary pandemic situation, N.S.S.

volunteers and programme officers did commendable community service for society through the following activities.

1. Organized two COVID-19 vaccination camps on 19.01.2022 and 31.01.2022 respectively.
2. Activities and awareness campaigns conducted on Environment conservation, road safety, cleanliness, health, and fitness.
3. Hosted programmes on Women empowerment under phase-3 'Mission Shakti', a Scheme of the U.P. State Government.
4. Hosted voter awareness campaign under the SVEEP programme of district administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

35

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is adequately equipped with the following infrastructure and physical facilities to ensure a vibrant and viable teaching-learning environment.

1. Well-furnished and thoroughly ventilated classrooms with proper seating arrangement, whiteboards, lights, and fans.
2. 09 laboratories with adequate stock of necessary equipment.
3. A well-furnished common staff room with proper seating arrangements attached with the washroom, lights, fans, refrigerator and C.C. camera. The common staff room is also used as the Control Room during all examinations.
4. A rich library exists in the college with a huge collection of textbooks, reference books, C.D., and videos. It has two reading sections one for students and another for faculty. Also, there is an E-library section having C.Ds. videos and 04 computers with internet facility to ensure accessibility of e-material.

5. A conference hall equipped with a projector, LCD, ACs, and Wi-Fi connectivity is also available.

6. Computing Equipment -

(1) Drawing & Painting Department with 01 PC.

(2) Administrative Block with three computers and Wi-Fi access.

(3) Library with 01 computers.

(4) Computer Lab with 20 computers.

(5) A language laboratory with 20 computers and headphones in which students are trained in Communication skills, particularly in the English language.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Cultural Activities

The College promulgates cultural and sports activities with ardent enthusiasm. The cultural activities are performed in a spacious, well-ventilated auditorium having approximately 500 seats. The auditorium is adequately equipped with an audio system, microphones, lights, ceiling fans, air conditioners, two green rooms and a stage for visual performances. There is one more open stage in the college ground which is used for outdoor celebrations. The Music Departments have adequate musical instruments like tabla, harmonium, electronic tabla, sitar, and electronic music system for smooth conduct of teaching-learning and cultural activities.

Sports Facilities

The College campus has adequate infrastructure for sports activities. Students are trained in sports under the guidance of a well-qualified faculty of the Physical Education Department.

Basketball, Volleyball Court, Indoor Badminton Court (Synthetic), Kho-Kho, Kabaddi Court, Table Tennis and Chess etc. facilities are available in the College to promote sports and fitness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.72

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library as a Learning Resource.

The college library is partially automated with a library management software (LMS) which was installed in the year 2015 and which now needs an upgradation. At present there are total 6,124 textbooks, 16406 reference books, 116 CDs and Videos in the library for students and faculties. New books for library are purchased according to requirements every year. During 2021-22, 152 books have been purchased incurring an expenditure of Rs. 31774.

All the important newspapers, journals, and magazines are available in the library to keep the students and faculties well-informed about contemporary issues. The wall magazine section in the library enables students to share their innovative constructive thoughts and provides them an opportunity to explore their creativity. The E-library section has CDs and e-books related to different subjects. The computers in the E-library section facilitate access to information and study materials from online libraries and other websites.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To keep pace with the updated technology, concerned staff and faculty members convey their requirements to the Principal to cater for the needs related to IT infrastructure. The Principal, in consultation with the Management Committee of the College, accordingly takes decisions and actions to upgrade the IT infrastructure. At present, there are 20 computers, 02 LCD Projectors, a Laptop, a Wi-Fi connection with 100 MBPS bandwidth internet speed, microphones, printers, headphones, an audio system and other related accessories available in the college. Software and applications of computers are periodically upgraded before expiry. The hardware and other types of equipment which need servicing are serviced and replaced regularly, by outsourcing and on SOS basis. Wi-Fi access points are updated regularly as per the requirements of the concerned departments/areas.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an internal monitoring mechanism for the maintenance of infrastructure, equipment and support facilities. The periodical meetings of the Management Committee, Building Maintenance Committee, Lab In-charge, Office in-charge, the Sports committee and the IQAC ensure the non-interrupting functioning of all the equipment and the optimum utilization of the infrastructure.

By and large the college utilizes the services of the electrician, plumber, carpenter, and computer engineers by outsourcing and on SOS (as and when required) basis. The R.O. plant, Generator, Photocopier, CCTV and some computers are kept under AMC. Day-to-day maintenance is carried out by the staff appointed for cleaning, maintenance and upkeep of the infrastructure.

The calibration and other precision measures for the equipment/instruments are carried out as and when reported by the concerned lab-in-charge & the persons handling the equipment.

Learning resources such as study material, accessories, pen drives, CDs and other e-resources are also added and maintained through hiring, purchase and outsourcing as per requirement/priority within the limits of financial and other physical constraints.

The annual maintenance of infrastructural facilities. Such as building repair, electric lights functioning check-ups, fans & AC's maintenance and cleaning are done every year as per requirement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

238

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

210

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

210

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure the participation and representation of students in administrative and academic committees of the college, a council

of students was formed on 7th April 2021. Km. Paridhi (M. Com I) was elected as president of the Student Council where Gauri M.A. (P), Asma M.A. (P), and Naina M.A. (P) were elected as Secretary, Vice President and Joint Secretary respectively for two years. Alongside, students of B.A., B.Sc. and B. Com were elected as members of the council.

Student Council members were assigned to different committees of the college like Discipline Committee, Grievance Redressal Cell, Sports Committee, Cultural Committee etc. These student members helped in the better execution of academic and administrative activities of the committee they were attached to. Committee Incharges called meetings with teacher members and Student Council members and assigned duties to the Student Council members, Student Council members also gave their opinion and suggestions in the meeting if needed and ensured their contribution to the curricular and extra-curricular activities of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The R.C.A. Girls College has Alumni Association since 2006 which has been registered now (i.e., on 11.04.2022). Alumni Association Meetings are held regularly once or twice every academic year. Members of Alumni Association cast their votes to elect Chairman, Secretary and Treasurer for three years. The alumni of the college have contributed in terms of delivering guest lectures, helping teachers and guiding students in cultural, sports, and other activities. In the session 2021-22 the college got tremendous help from alumni in preparing and decorating the Golden Gallery Exhibition on paintings, Art and Crafts, and Science which was organized to commemorate the Golden Jubilee year of college. Moreover, the college honoured its alumni for their distinguished contributions to society in the 'Golden Jubilee' cultural programme 'Swarnanjali' on 27.03.2022. Alumni of the college also acted as judges in various competitions organized by college. Also, Alumni Dr. Anju Bala, Dr. Kalpana, Mrs. Pooja, Mrs. Preeti Rahul collectively donated a bookshelf to the college during the last session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The R.C.A. Girls' (P.G.) College was established with the vision "to provide quality higher education to the girls from

marginalized sections of the society and to make this College a centre of academic excellence by transforming each student into conscious, responsible and competent citizen of the society". The values of honesty, justice, liberty and sincerity summarize our vision to prepare these girls the most sought out professionals in society. Since its inception, the Governing body has constantly worked towards attainment of this vision.

MISSION

"To educate, empower and enlighten the girls today and equip them with high social and moral values to nurture the needs of tomorrow".

Governed by Agrawal Kanya Shiksha Sabha (Regd.), the College is committed to its mission with earnest zeal. The conjoined efforts of the Managing Committee and the Principal create a structure of effective governance in which a congenial environment is formed to shape the vision and mission of the institution into reality. The Principal forms different committees involving faculty, supporting staff and student representatives. Under the able guidance of the members of Management and Principal, the committees work efficiently to execute their responsibilities to achieve the desired goals of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college nurtures a culture of participative management. Though the Principal functions primarily as a custodian of rules, regulations and directives of the University and the Government, and a facilitator of the implementation of the decision of the governing body, most of the decisions and administrative plans are implemented through the active involvement of faculty and the administrative staff. While the IQAC monitors the overall quality excellence programs, the administrative work has been decentralized by the Principal in the form of different Committees. This gives an extra edge to

the smooth functioning of the routine affairs as well as to organise some special events. To ensure the efficiency of the institution functioning, the authority is also delegated to some teachers for different administration-related works like immediate redressal of students' urgent grievances, A/c opening/ verification of students, Fee concession of students, marksheet related matters to be forwarded to the university etc. Some teachers and non-teaching members are given charge of different portfolios like Medicines, Photographs/CD's etc. Some senior teachers are empowered to take spontaneous decisions within the overall administrative framework. Thus, each and every member of RCA team participates in the regular functioning, administration and policy planning for the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute has a strategic plan that is effectively deployed to achieve the desired result for the overall development of college. To enhance the infrastructure and quality education the institute regularly applies for grants to government organizations, NGOs and seeks donations from individuals. Received grants are utilized to meet the following requirements-

1. Renovation and repair of old infrastructure.
2. Extension of building, classrooms and laboratory.
3. Integration of ICT in classroom teaching.
4. Upgradation of knowledge and skills of students and teachers which is ensured by organizing guest lectures and short-term courses. Activities related to Skill development for students are also organized in collaboration with local NGO's.
5. To develop the research potential in students the college endeavours to introduce P.G. courses. As a result, in the academic year 2017-18 college initiated P.G. in Sociology and Political Science and successfully got permanent affiliation

from DR. B.R.A. University in session 2021-22. Now the college is striving to start P.G. in Education, Drawing & Panting and Journalism.

6. To promote critical thinking and a deeper understanding on issues of contemporary relevance guest lectures, group discussions, debates and webinars are organized every year besides organising conferences/ workshops & seminars.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This College is a Grant-in-aid college affiliated to Dr. B.R.A. University, Agra. The appointments of teachers are made by the Director, H.E. (U.P.) on the recommendation of U.P. Higher Education Services Commission. The appointment of non-teaching staff is made in the College strictly as per guidelines of the University and Director, H.E. (U.P.). The services of all the staff are governed by the 1st statutes of Dr. B.R.A. University, Agra and are maintained accordingly by the College administration.

The IQAC of the College is the key institutional body responsible for framing and planning the policies of institutional growth as per NAAC guidelines. The day-to-day administration and functioning of the College is the responsibility of the Principal. Principal maintains coordination between the Management, Staff and Students to ensure smooth functioning and proper conduct of classes and other Cocurricular activities. To coordinate with the University, Directorate and other external bodies and local administration is also the responsibility of the Principal. For effective implementation of policies and administration, the Principal has formed various committees and cells which are renewed every year as per changing requirements. The whole administrative work is thus decentralized and carried through these committees and cells.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff

1. Loan facility against salary and refundable or non-refundable loan facility from EPF for all the self-finance and parttime teachers.
2. 'Teacher of the year 'cash award for the best performance as a teacher is given every year.

Non-Teaching Staff

1. Loan facility against salary and a refundable or non-refundable loan facility from EPF for all self-finance/part-time employees.
2. Institutional cash awards for best performance in class 3 and

class 4 Category is given every year which is sponsored by Management members.

3. Annual fun activities/ sports for teachers and non-teaching staff with incentives & prizes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To boost the culture of punctuality, sincerity, hard work and excellence in personal and professional growth among teaching and non-teaching staff, the college has developed its own

Performance Appraisal System (PAS) since the academic year 2017-18. A three-member committee including Principal and Management Members was constituted for the purpose. The committee evaluates the performance of teaching and non-teaching staff through well-designed Performance Appraisal Performa (PAP). An election is held in which voting by students for teachers and that by teachers for non-teaching staff is also given weightage in this process. For this purpose, teachers cast their vote for the best employee and students for the best teacher of their choice.

The selection for the best performer teacher and non-teaching staff of the year is then made by the committee on the basis of evidences and details according to the Performance Appraisal System of the college. Selected teachers & non-teaching staff are given cash prizes and citations (sponsored by the college management and other governing body members). Due to the COVID-19 pandemic, the Award Ceremony couldn't be organized and the aforementioned prizes could not be given in the session 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is a regular feature of the institution and is conducted on an annual basis as per directions of the college management. During the last session also, the internal audit by a registered audit firm was carried out and all the A/c's up to 2019-20 were audited. All the objections, if any, were rectified and the explanations were put before the audit team to satisfy them. Similarly, the external audits were conducted by the Audit party from Director, H.E. Allahabad at Regional Higher Ed. Office, Agra. The college A/c clerk was called to Agra, Regional H.E. Office and the relevant Accounts were presented before the Audit team.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has a Grant-in-aid status therefore, the source of funds of college is primarily the meagre govt. grant for salary & maintenance,

Besides that

1. Donations are received from members of college management for infrastructure development and Co-curricular activities.

2. M.P. and M.L.A. funds are mobilised for infrastructure improvement.

Proper utilization of financial resources is planned in meetings of Management Committee with the approval of all members of the committee. Utilization of govt. funds is managed as per the rules and regulations of granting authority and are subjected to audit.

3. University Grant Commission (UGC), Indian Council Social

Science Research (ICSSR), Indian Council of World Affairs (ICWA) and other such government bodies provide assistance for development of equipment, library etc. and for organizing seminars/ conferences/ workshops.

In the session 2021-22, no such grant was received from any govt. organization. Though financial help was provided by the members of college Management Committee in organizing the Golden Jubilee State Badminton Tournament, Exhibition and cultural programmes on the occasion of Golden Jubilee and Intercollegiate Competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college has consistently contributed to institutionalize the quality assurance plans and processes to enhance the quality of the institution in all spheres. IQAC of the college conducts regular meetings under the chairmanship of the worthy Principal. Constructive Suggestions are taken from all members for better execution of academic and administrative activities. In the session 2021-22, following strategies were implemented by IQAC for quality enhancement-

1. Following the U.P state government guidelines, the IQAC of the college directed teachers to use virtual platform for routine classes and various competitions like poetry recitation, poster making, speech, guest lectures. Skill development workshop were also conducted virtually through Google Meet, Zoom etc.
2. Various activities on the occasions of Golden jubilee year were successfully conducted and celebrated under the aegis of IQAC.
3. Activities related to the promotion of mental and physical fitness and environment conservation were organized successfully as a part of the best practices of session 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review teaching-learning process at periodic intervals following activities are carried out under the aegis of IQAC.

1. In the beginning of the session faculty members prepare and submit teaching plans. The Principal reviews the teaching-learning process and guides them accordingly.
2. Principal takes regular visits to monitor classroom teaching and students' behaviour in the college campus.
3. Mentor-Mentee meetings and Student Grievance Cell provide a platform where a student can lodge a complaint regarding teaching methods, syllabus completion or any other related issue.
4. Pre-University exams are conducted every year to evaluate teaching-learning outcomes. However, due to COVID-19 situation, the exams couldn't be conducted in the academic year 2021-22.
5. There is a Feedback Collection and Analysis Committee in the College which collects students' feedback on the teaching-learning and evaluation process every year.
6. In the session 2021-22 due to COVID-19 pandemic situation and unexpected shutdown of college. IQAC of the College decided to conduct online classes. Therefore, from 11.01.22 to 04.02.22 classes were held online. Thereafter a few faculty members took online and offline extra and remedial classes till April 2022. The worthy Principal of the College monitored all such activities throughout the session and provided necessary guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution is sensitive to provide safe, secure, harmonious and healthy atmosphere to girls. Women Cell, Anti-ragging Cell and Student Grievance Cell actively monitor the issues related to girls' safety, security and harmony in the college campus. Throughout the year the Career Guidance and Counseling Cell and Skill Development Committee of the College organised activities related to empowerment of girls such as organizing counseling sessions, and programmes on capability enhancement. Personality development and skill development courses were organised in

collaboration with the NGOs Khazani Welfare Society and Medha Foundation. Through these courses many girls have become economically self-reliant. Women Cell organized awareness programmes related to various issues of gender equality. Apart from this, NSS and Rangers Unit and some departments also conducted activities on gender equality and empowerment.

The College infrastructure is quite gender sensitive, CCTV Cameras have been installed in prominent places, a Complaint Box for complaints, Sanitary Pad vending Machine, a restroom and a panel of doctors is also available for consultation, if required basic medical aid in case of any emergency is available in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rcagirlscollege.ac.in/2021/7.1.1%20-%20Measures%20initiated%20by%20the%20I nstitution%20for%20the%20promotion%20of%20gender%20equity%20during%20the%20year.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College effectively manages the degradable and non-degradable waste. For the collection of solid waste from every nook and corner of the college campus, sufficient number of dustbins are placed. Other than this, bio-degradable waste is

collected from college playfield and garden and is dumped in pits at well-defined location for decomposition and to be used as fertilizer. Nonbiodegradable waste is generated in less amount in comparison to biodegradable waste. This solid waste is dumped at a definite location. Liquid waste of kitchen, bathroom and washrooms is drained through systematic drainage system available in the College. College always ensures zero percent leakage of wastewater. The College generates minimum e-waste. E-waste material is sold to vendor for recycling. Besides, the college always promotes the practices to minimize the use of polythene and plastic bags.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College provides an inclusive environment for both students and staff by promoting the values of tolerance, sense of equality and fraternity towards every culture, religion, language, community, socio-economic, geographical diversity. This spirit is reflected in every activity of the College where without any discrimination or biases opportunity for participation and progression are made available to all students and staff members. Alongside, commemoration of Independence Day, Republic Day, Human Rights Day, Women's Day, Teachers Day help to create congenial environment and develop a sense of equality and fraternity. Any discriminatory or biased behaviour and practices are not allowed in the College campus. In case it is found and recognized, or any related complaint is received from any staff or student it is immediately resolved by the Principal and Governing Body of the College. However, college had never faced any incident of hatred or discrimination on the basis of our diversities till date.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitution Day is celebrated every year on 26th November to sensitize the students and employees towards the constitutional obligations, values, rights and duties of Indian Citizen.

On 26.11.2021, a Panel Discussion and legal literacy camp was organized by the political science department.

Besides this, other departments and their faculty members are encouraged to organize such activities. In this connection activities on International Human Rights Day, Vijay Divas, Road Safety Campaign, poster competition on Consumer Day, World Fraternity Day, Hindi week celebration, programmes and competition under Azadi ka Amrit Mahotsav etc., were organized for orientation of students towards constitutional values as well as rights and duties. Activities like visit to the Parliament House have been conducted many times in the last five years. However, in 2021-22, due to COVID-19 pandemic it couldn't be organized. But quiz, speech, poster competitions, guest lectures were organized on Gandhi Jayanti, Sardar Patel Jayanti, Atal Jayanti, Madan Mahan Malviya Jayanti, Subhash Chandra Bose Jayanti to make students aware about the achievements and contribution of these great personalities in National freedom movements and their role in nation-building.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rcagirlscollege.ac.in/2021/7.1.9%20-%20Sensitization%20of%20students%20and%20employees%20of%20the%20Institution%20t%20the%20constitutional%20obligations%20values%2C%20rights%2C%20duties%20and%20responsibilities%20of%20citizens.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers,

B. Any 3 of the above

administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates National and International commemorative day events and festivals with full enthusiasm & vigour. Independence Day (15th August), Republic Day (26th January), Gandhi Jayanti and Lal Bahadur Shastri Jayanti (2nd October), Hindi Diwas (14th September), Vivekanand Jayanti (12th January), Basant Panchami (February or March Month as per Hindu Calendar), International Human Rights Day (10th December) are the days celebrated every academic year. Apart from this, under the aegis of IQAC Fit India Campaign, Atal Bihari Vajpeyi Jayanti, Madan Mohan Malviya Jayanti, Vijay Diwas, and various activities under Azadi ka Amrit Mahotsav were conducted by concerned departments and NSS units of the college. Moreover, activities on Subhash Chandra Bose Jayanti, Voter Awareness Day, Rani Ahilyabai Jayanti, Laxmibai and Rani Durgavati Balidan Diwas were celebrated under Mission Shakti Phase-3 campaign of U.P. State Government.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 2021-22

1. Promoting activities on Mental and Physical wellness:

The old saying goes, 'A healthy mind resides in a healthy body', Taking a clue from this it has been our persistent endeavour to facilitate various activities that can sharpen emotional intelligence, promote mental wellness and also augment the physical growth of the students.

To realize these practices Yoga Camps, COVID-19 vaccination camps, health check-up camp, annual Sports Day, Intercollegiate and Golden Jubilee state badminton tournament, Intercollegiate Literary competitions, training program under Fit India campaign and many guest lectures were organized throughout the year to impart awareness and promote physical and mental fitness.

2. Back to Nature:

In this present era of escalating climate crisis, it has become absolutely essential to take care of ecological environment for the well-being of all life forms of Earth. The sprawling college campus has flourished in the rich verdure of lush greenery. In the session 2021-22, Tree plantation campaign, Cleanliness campaign, Eco-Friendly Diwali item sale, Earth Day celebration, Mountain Day celebration, Poster competition on energy conservation and competitions related to conserve nature and biodiversity were organized with a motto to inculcate eco-friendly habits among students and staff.

File Description	Documents
Best practices in the Institutional website	https://rcagirlscollege.ac.in/2021/Best%20Practices%202021-22.pdf
Any other relevant information	https://rcagirlscollege.ac.in/2021/7.2.1%20best%20practices%20(Additional%20Information)%20%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Every effort is made to fulfil the institution's vision of reaching to every girl from the weakest socio-economic status and providing quality education to empower her to lead a respectable life and become a responsible citizen. Many students come from families with weak economic base. However, the college is strongly equipped with a good number of qualified, responsible and cooperative teaching and administrative staff. Teachers and the office extend their full support to students to overcome their socio-economic backwardness and ensure all-round development. With this concern, the following steps have been taken.

- Considering the poor economic background of the needy students some additional monetary help is provided for their uniform, fees and books by some management members and faculty.
- Teachers give special attention to the problems of slow learners by paying individual attention to their physical, psychological and emotional problems.
- The vocational courses introduced in NEP-2020 equipped the students with employability skills. Thus every initiative is focused towards the empowerment and all-round growth of students.